

Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council held in the Village Hall on
Tuesday 11th November 2025

Present: Cllrs Anderson, Fenwick (Chair), de Niese, Ellerton, Smedley, and Watson.
Clerk & RFO: Lisa Prior, and 3 members of the public.

MINUTES

112. Welcome & Apologies

- **Resolved:** Apologies were accepted from Cllr Oakland and Gomm (Ward Cllr).

113. Declarations of Interest

- No declarations of interest were made in relation to any items on the agenda.

114. Previous Minutes

- The minutes of the meeting held on 14th October 2025 were **approved**.

At this point, item 124b (telephone box library project) was brought forward on the agenda.

- Paul Sutton outlined a proposal to reinstall a red telephone box near the Village Hall as a community library. The group will meet all costs and seek planning permission. They asked if the Parish Council would adopt the box as an asset and insure it. Target opening: Summer 2026.
- **Council Vote:**
 - **Idea in principle:** Agreed.
 - **Location:** Agreed (original site).
 - **Village asset (insurance/liability):** Deferred.

Action: Clerk to confirm insurance and liability requirements, and update the website with the proposal and group members.

At this point, normal order of the agenda was resumed.

Initials: _____

115. Open Forum

- A resident reported that the hedge around the green in Sovereign Close has not been cut. Although Buckinghamshire Council initially stated it was the Parish Council's responsibility, this is not correct. The resident has been asked to contact them again and inform the Parish Council of any issues.

116. BESS / Statera / Rosefield / National Grid / Statkraft / Longbreach

- a. **Statera BESS:** No updates. **Action:** Clerk to contact Statera to request a meeting, regarding the funding offered.
- b. **Rosefield:** The planning Inspectorate has accepted the application. Letters have been sent to residents and the Parish Council with information on viewing documents and submitting Relevant Representations (deadline 12 December 2025). **Action:** Clerk to put a site map on the website; advise East Claydon Parish Council which representatives (Cllrs Smedley, Oakland, Watson) will attend their community meeting on 20 November.
- c. **Longbreach:** No updates. **Action:** Clerk to contact Cllr Gomm for likely consideration date.
- d. **National Grid:** Public consultation delayed from June 2025 to 2026 to allow further substation design work. Archaeological works on site progressing well but currently paused pending access arrangements.
- e. **Statkraft:** No updates. **Action:** Clerk to contact Cllr Gomm for likely consideration date.

117. Planning

- a. Planning updates were **noted**. See Appendix B.
- b. Brambles application: Notification received from Bucks Council marked "decided," but meaning unclear. **Action:** Clerk has emailed Buckinghamshire Council for clarification. Cllr Fenwick to speak to Cllr Gomm regarding visibility of Parish Council comments.
- c. **Longacres:** No updates. **Action:** Clerk to ask Cllr Gomm if there is any news.

118. Ward Councillor Report

Cllr Gomm was unable to attend, so no report was given. Cllr Smedley raised two issues:

- The recycling and waste centre in Buckingham will be closed from December to March. Alternative arrangements at Rabens Lane are limited, with closures planned in January. **Action:** Cllr Smedley to draft an email to Cllr Gomm.
- Buckinghamshire Council has rescheduled the Buckingham School bus, causing pupils to wait for up to an hour at school. The bus company was given 24 hours'

notice, and the school was not informed, raising safeguarding concerns. **Action:** Cllr Smedley to draft correspondence to Cllr Gomm.

119. Finance

- a. The October accounts were **approved**. See Appendix A
- b. Online payments were **ratified** and invoices over £200 signed.
- c. The bank reconciliation figure of £15742.28 for October was **approved**.
- d. The 2026/27 budget was discussed, including planned projects and reserve levels. **Action:** Clerk to arrange a meeting with Cllrs Oakland and Smedley.

120. Policy Review

- The updated Complaints Procedure was **approved** and adopted.

121. Highways & Footpaths & Rights of Way

- a. Cllr de Niese reported on the speed device trial. Turning the display off for a week showed that the speed display is effective in slowing traffic. The camera's direction needs securing. **Action:** Cllrs de Niese and Fenwick to fix a bolt to the post.
- b. **Railway bridge sleeper path:** No update. **Action:** Clerk to chase.
- c. **Rights of Way:** Complaints received about people leaving designated footpaths onto farmland. **Action:** Clerk to post a reminder on the website with a footpath map and provide a copy to Cllr Smedley for display on the notice board.

122. Play Area

- a. Update on perimeter fencing received. Cllr Smedley spoke to Robert Kemp and is hoping to meet him next week to obtain a quote.
- b. Community Board funding: The project cannot be completed by the deadline, so the offer will need to be declined. **Action:** Cllr Anderson to inform them.

123. Biodiversity & Coronation Meadow

- a. Woodland Trust register **deferred**.
- b. Dark Skies policy discussed and **adopted**. **Action:** Cllr Ellerton to draft a website clarification.
- c. Tree safety and inspection requirements discussed. **Action:** Clerk to gain further clarification. Cllr Ellerton to investigate lease of playground and if we are responsible for the Trees in the play area.

124. Street Lighting & Parish Council Assets

- a. Cllr de Niese provided an update on the second defibrillator. The approximate cost for a solar-powered unit is £5,000. Installation may be available free of charge, which would save around £1,200. Crowdfunding may be the preferred funding route. To be discussed further at a future meeting.
- b. Telephone box library update received, see above.

125. Resilience Planning

- No progress.

126. Website / Technology

- Update on Assertion 10 received from Cllr de Niese. Cllr de Niese was voted as the Data Protection Officer. Further work ongoing.

127. Outside Body Updates

- a. Reports from meetings received.
- b. Upcoming:
 - i. North Bucks Parish Planning Consortium on 12th November; Cllr Smedley to attend.
 - ii. Community Board Workshop on 27th November; Cllr Anderson to attend. **Action:** Clerk to send details to Cllr Anderson.

128. Plans, Structures & Consultations

- a. Draft Local Plan comments were submitted by the deadline.

129. Next Meeting

- a. Items for December agenda: Parish Council Facebook page, lamination machine expense.
- b. Next meeting confirmed as 9th December 2025.

Meeting closed at 9.22

Signed: _____

Date: _____

Initials: _____

Appendix A - Payments

Date	Description	Ref:	Income	Expenditure	VAT
07.10.25	RTM Village Cut #0353	63		£620.40	£103.40
07.10.25	HMRC Employer NI - Sept 25	64		£65.04	£0.00
07.10.25	PKF Littlejohn - External Audit	65		£252.00	£42.00
15.10.25	SSE Street Lights - Aug Bill	66		£127.38	£6.07
15.10.25	SSE Street Lights - Sept Bill	67		£154.29	£7.35
15.10.25	NBPPC - Webinar Attendance	68		£30.00	£0.00
15.10.25	EON - Street Light repairs	69		£280.20	£46.70
15.10.25	Poppy Wreath	70		£44.99	£0.00
16.10.25	Granborough Village Hall	71		£112.00	£0.00
16.10.25	Smarty Plan Reimbursement	72		£5.00	£0.00
16.10.25	HMRC Employers NI Sept 25	73		£65.04	£0.00
16.10.25	Clerk expenses Oct 25	74		£51.20	£0.00
30.10.25	Clerk Salary	75		£***.**	£0.00
31.10.25	Bank Charges	76		£6.00	£0.00

Appendix B – Planning Updates

Reference	Address	Status
25/01297/APP	Land North of East Claydon Substation (Statkraft)	Awaiting decision
23/00214/APP	20D Green End	Awaiting decision
22/01260/APP	The Crown Public House	Awaiting decision
25/01326/CPE	Brambles 31A Green End	Decided - Query
25/01865/APP	Wings Farm, Marston Road, Solar Farm	Awaiting decision
25/01597/APP	Stately Stables, Winslow Road	Awaiting decision
25/01898/APP	40B Winslow Road	Approved

****Payments over £200, highlighted in yellow, are to be signed off by two Councillors.**

Initials: _____