

Granborough Parish Council

Minutes of the Meeting of Granborough Parish Council held in the Village Hall on
Tuesday 12th May 2026

Present: Cllrs Anderson, de Niese, Ellerton, Fenwick (Chair), Oakland, Smedley and Watson.
Clerk & RFO: Lisa Prior, Buckinghamshire Cllr Gomm and 11 members of the public.

MINUTES

16. Election of Chair for 2026/2027

Cllr Fenwick was nominated for the position of Chair and, there being no further nominations, it was **resolved** to elect Cllr Fenwick as Chair of Granborough Parish Council for 2026/2027. The Declaration of Acceptance of Office was signed.

17. Election of Vice Chair for 2026/2027

Cllr Oakland was nominated for the position of Vice Chair and, there being no further nominations, it was **resolved** to elect Cllr Oakland as Vice Chair of Granborough Parish Council for 2026/2027.

18. Welcome & Apologies

Apologies were received from Buckinghamshire Cllr Gomm, who advised he would arrive late due to attendance at other Parish Council meetings.

19. Declarations of Interest

Cllr de Niese declared a procedural interest in item 23b, due to having a similar current planning application, and remained in the meeting but did not vote. Cllr Ellerton declared an interest in item 23c, as tenant of the site, and remained in the meeting but did not vote. Cllr Fenwick declared a non-pecuniary interest in item 23e, as a neighbouring resident and remained in the meeting but did not vote.

20. Previous Minutes

The minutes of the meeting held on 14th April 2026 were **approved**.

21. Open Forum

A resident requested updates regarding local energy infrastructure projects, including Statera and other proposed developments, together with planning in principle applications and wider housing proposals affecting the village.

22. Local Energy Infrastructure Projects

It was noted that there had been no significant updates regarding local energy infrastructure projects other than ongoing Rosefield Solar Farm updates published on the Parish Council website.

23. Planning

- a. Planning updates were noted. See Appendix A.
- b. Members discussed application PL/26/02706/PIP and **resolved** to object on the grounds that the site lies outside the settlement boundary and is contrary to the Neighbourhood Plan, with concerns also raised regarding the scale of development and impact on the rural character of the area. **Action:** Cllr Smedley to circulate draft comments discussed to all Councillors prior to submission by the Clerk.
- c. Members discussed application PL/26/03500/PIP and **resolved** to object due to concerns regarding the impact on the character of the village, nearby listed buildings, wildlife habitats and the protected black poplar tree. **Action:** Cllr Smedley to circulate draft comments discussed to all Councillors prior to submission by the Clerk.
- d. Members discussed application PL/26/03409/FA and **resolved** to object due to concerns regarding the lack of clarity within the submitted drawings and the apparent scale of the proposed development. **Action:** Cllr Smedley to circulate draft comments discussed to all Councillors prior to submission by the Clerk.
- e. Information available to the Parish Council regarding application PL/26/03581/EU – 4 Winslow Road, for a lawful development certificate, was considered and members **resolved** that the Parish Council had no objection and no comment to submit.

24. Ward Councillor Report

Cllr Gomm provided updates regarding a potential public engagement event relating to Call for Sites proposals in July, changes to parking enforcement and future legislation regarding pavement parking, highways repairs and resurfacing priorities, use of Fix My Street for reporting issues and forthcoming Community Infrastructure Levy consultation.

25. Councillor Roles & Representation

- a. Councillor responsibilities as set out in Appendix C were **amended** as follows:
West Buckinghamshire Community Board representative changed from Cllr Ellerton to Cllr Anderson and encrypted off-site IT backups added to the responsibilities of Cllr de Niese.
- b. Outside body appointments as set out in Appendix D were **confirmed**.

26. Policy Review

- a. The Standing Orders for 2026/2027 were **adopted**.
- b. Financial Regulations for 2026/2027 were **adopted**.
- c. Risk Assessment 2026/2027 was **adopted**.
- d. Asset Register 2026/2027 was **adopted**.

27. Finance

- a. The April 2026 accounts were **approved**. See Appendix B.
- b. Online payments 1–9 were **ratified** and invoices over £200 were signed.
- c. The receipt of the first precept payment of £14,050 was **noted**.
- d. The current account bank reconciliation figure of £21,166.25 as of 30 April 2026 was **approved**.
- e. The savings account bank reconciliation figure of £11,132.74 as of 30 April 2026 was **approved**.
- f. It was **noted** that the Parish Council is in the second year of a three-year long-term insurance agreement, with the premium commencing 1 June 2026 being £1,028.08.
- g. Small grant applications were considered and the following allocations were **approved**: The Crew £200, Friendship Group £350, Produce Show £150, Charter Fair £400 and North Marston & Granborough Sports Field £900.

28. Annual Governance & Accountability Return 2025/2026

- a. The Internal Auditor's covering letter for 2025/2026 was **noted**, including the internal audit visit on 6th May 2026.
- b. Section 1 Annual Governance Statement 2025/2026 was **approved**.
- c. Section 2 Accounting Statements 2025/2026 were **approved**.
- d. The dates for the exercise of public rights in accordance with the Local Audit and Accountability Act 2014 were **approved**.

29. Community

- a. The funding of flyers to promote village events was discussed and members **resolved** not to fund, with promotion instead continuing via the Parish Council website and new Granborough App.
- b. A resident request for the provision of a dog waste bin opposite The Crown Inn was considered and members **resolved** not to provide an additional bin at the present time. **Action**: Cllr de Niese to promote reminders via the app encouraging residents to clear up after their dogs.
- c. A resident request regarding the feasibility of using part of Coronation Meadow as a woodland/rural burial ground was considered and members **resolved** that Coronation Meadow would not be suitable for this purpose due to lease arrangements and practical limitations, although the concept may be worth exploring in the future at an alternative location.

30. Coronation Meadow

- a. An update on replacement wildlife signage near the pond was received, with Cllr Ellerton continuing to investigate options.
- b. It was resolved to **approve** the purchase of a strimmer for use at Coronation Meadow at a cost of £257.48.

31. Street Lighting & Parish Council Assets

- a. It was **noted** that streetlights no. 5 Sovereign Close, no. 10 Marston Road and no. 2 Marks Orchard, had all been repaired.
- b. An update regarding installation of the fixing device for the Speed Indicator Device was received, with installation still pending.

32. Resilience Planning

An update was received regarding ongoing resilience planning work, including guidance and templates available from Buckinghamshire Council and the concept of a community emergency hub box containing essential emergency equipment and information, with Cllr Anderson to continue progressing the resilience planning work.

33. Website/Technology

- a. An update regarding adding Cllr Fenwick as admin to the Granborough portal was received and it was **noted** that access is now operational.
- b. It was **noted** that the Granborough Parish Council App is now operational.
- c. A request from the Village Hall to host the bookings on the Parish Council website was considered and members **resolved** that the Village Hall should remain administratively separate from the Parish Council.

34. Outside Body Updates

No outside body updates were received.

35. Plans, Structures & Consultations

- a. Buckinghamshire Council's consultations on Parking Standards and the Design Code were considered and members **resolved** to submit a response, with draft comments prepared by Cllr Smedley. **Action:** Clerk to submit.
- b. Buckinghamshire Council's Draft Community Infrastructure Levy Charging Schedule for the North and Central areas was considered and members **resolved** not to submit comments.
- c. The East West Rail route-wide consultation was noted and members **resolved** that no response was required as the proposals will not affect Granborough.

36. Next meeting

The next meeting will take place on Tuesday 16th June 2026.

The meeting closed at 9.32pm.

Signed: _____ Date: _____

Initials _____

Appendix A - Payments

Date	Description	Ref:	Income	Expenditure	VAT
01/04/2026	Balance Carried Forward		£8,497.21	£0.00	£0.00
14/04/2026	Bucks Council Precept	1	£14,050.00	£0.00	£0.00
15/04/2026	HMRC Employers NI - March 26	2	£0.00	£49.12	£0.00
21/04/2026	Easy Print - Meadow Signs	3	£0.00	£55.20	£9.20
15/04/2026	Clerk Expenses April 2026	4	£0.00	£43.06	£0.00
21/04/2026	NBPPC Subscription	5	£0.00	£20.00	£0.00
21/04/2026	Smarty Expense - April 26	6	£0.00	£5.00	£0.00
21/04/2026	Coronation Meadow Strimmer	7	£0.00	£257.48	£42.91
21/04/2026	SSE March 26 Invoice	8	£0.00	£174.63	£8.32
23/04/2026	Best Kept Village Entry	9	£0.00	£25.00	£0.00
30/04/2026	Clerk Salary April 2026	10	£0.00	£***.**	£0.00
30/04/2026	Bank Charges	11	£0.00	£7.00	£0.00

****Payments over £200, highlighted in yellow, are approved by two Councillors.**

Appendix B – Planning Updates

Reference	Address	Status
25/01297/APP	Land North of East Claydon Substation (Statkraft)	Awaiting decision
23/00214/APP	20D Green End	Awaiting decision
22/01260/APP	The Crown Public House	Awaiting decision
25/01326/CPE	Brambles 31A Green End	Appeal lodged
25/01865/APP	Wings Farm, Marston Road, Solar Farm (Longbreach)	Awaiting decision
25/01597/APP	Stately Stables, Winslow Road	Awaiting decision
PL/25/4582/FA	Land & barn rear of 8 Green Lane	Awaiting decision
PL/25/5690/OA	Land at Marston Road	Refused
PL/26/00064/FA	Ley House Winslow Road	Conditional Permission
PL/25/6558/FA	28 Green End	Conditional Permission
PL/26/00625/FA	2 Sovereign Close	Awaiting decision
PL/26/02706/PIP	Longacres Equestrian, Winslow Road	Awaiting decision
PL/26/03581/EU	4 Winslow Road	Awaiting decision
PL/26/03500/PIP	Land adjacent to 23 Winslow Road	Awaiting decision
PL/26/03409/FA	The Farm, 34 Green Lane	Awaiting decision